

Creating an Account in Columbia University's Affiliate Learning Portal

1. Access Columbia University's Affiliate Learning Portal: <https://columbia-affiliateportal.sabacloud.com>
2. Click on **Sign Up**



3. Fill in all required fields

LEARNING & DEVELOPMENT
Imagine what's next.

WELCOME TO COLUMBIA UNIVERSITY'S
AFFILIATE LEARNING PORTAL

USERNAME *

PASSWORD *

Keep me signed in [Forgot Password?](#)

SIGN IN

SIGN UP

FIRST NAME *

LAST NAME *

EMAIL *

PASSWORD *

CONFIRM PASSWORD *

BUSINESS CARD TITLE *

TIME ZONE *

(GMT) Greenwich Mean Time : Dublin, Edinburgh, Lisb ▾

SECURITY KEYWORD *

ORGANIZATION *

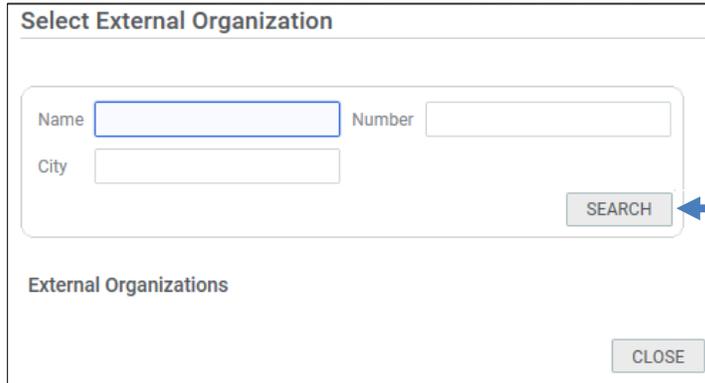
I'm not a robot  reCAPTCHA
Privacy - Terms

By clicking Sign Up, you agree to the [Terms and Conditions](#)

SIGN UP

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4. Enter **Learning** in the Security Keyword field
5. Click on the magnifying glass in the **Organization** field
6. In the Select External Organization pop up box click on **Search**



Select External Organization

Name Number

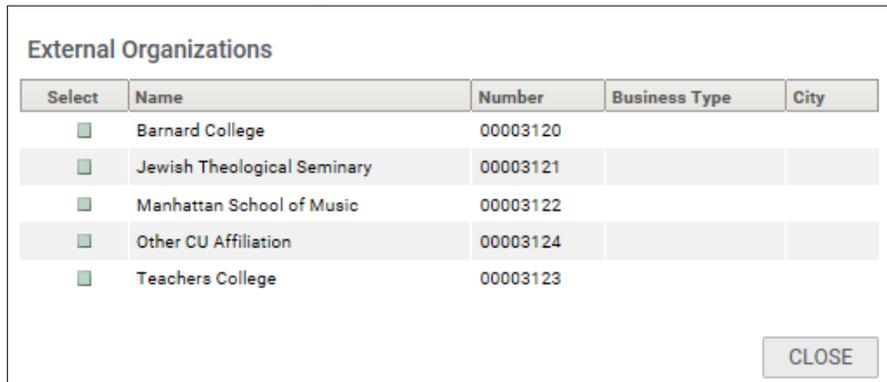
City

SEARCH

External Organizations

CLOSE

7. Select the appropriate option under **External Organizations**



External Organizations

Select	Name	Number	Business Type	City
<input type="checkbox"/>	Barnard College	00003120		
<input type="checkbox"/>	Jewish Theological Seminary	00003121		
<input type="checkbox"/>	Manhattan School of Music	00003122		
<input type="checkbox"/>	Other CU Affiliation	00003124		
<input type="checkbox"/>	Teachers College	00003123		

CLOSE

8. Check the reCaptcha field
9. Click on **Sign Up**
10. You will automatically be signed into the Learning Portal, where you can browse and register for Learning & Development courses.